**Administration** BP 2111(a)

**EXECUTIVE DIRECTOR** **GOVERNANCE STANDARDS**

The Governing Board recognizes that effective College and Career Advantage (CCA) Regional Occupational Program (ROP) governance requires strong collaboration and teamwork with the Executive Director. Because the Board and Executive Director each have their unique roles and responsibilities, both contribute to the responsible governance of CCA and the quality of education provided to CCA's students.

*(cf. 2000 - Concepts and Roles)*

*(cf. 2110 - Executive Director Responsibilities and Duties)*

*(cf. 9000 - Role of the Board)*

*(cf. 9005 - Governance Standards)*

The Executive Director is expected to hold himself/herself to the highest standards of ethical conduct and professionalism.

To support the Board in the governance of CCA, the Executive Director:

1. Promotes the success of all students and supports the efforts of the Board to keep CCA focused on learning and achievement.

2. Values, advocates and supports public education and all stakeholders.

3. Recognizes and respects the differences of perspective and style on the Board and among staff, students, parents/guardians and the community - and ensures that the diverse range of views inform Board decisions.

4. Acts with dignity, treats everyone with civility and respect, and understands the implications of demeanor and behavior.

5. Serves as a model for the value of lifelong learning and supports the Board's continuous professional development.

*(cf. 9240 - Board Development)*

6. Works with the Board as a "governance team" and assures collective responsibility for building a unity of purpose, communicating a common vision and creating a positive organizational culture.

*(cf. 0000 - Vision)*

7. Recognizes that the Board/ Executive Director governance relationship is supported by the management team in CCA.

8. Understands the distinctions between Board and staff roles and respects the role of the Board as the representative of the community.

BP 2111(b)

**EXECUTIVE DIRECTOR GOVERNANCE STANDARDS** (continued)

9. Understands that authority rests with the Board as a whole; provides guidance to the Board to assist in decision-making; and provides leadership based on the direction of the Board as a whole.

10. Communicates openly with trust and integrity, including providing all members of the Board with equal access to information and recognizing the importance of both responsive and anticipatory communications.

11. Accepts leadership responsibility and accountability for implementing the vision, goals and policies of CCA.

*Legal Reference:*

*EDUCATION CODE*

*35020 Duties of employees set by governing board*

*Management Resources:*

*CSBA PUBLICATIONS*

*Superintendent Governance Standards, 2001*

*CSBA Professional Governance Standards, 2000*

*AASA PUBLICATIONS*

*Professional Standards for the Superintendency, 1993*

*WEB SITES*

*CSBA: http://www.csba.org*

*ACSA: http://www.acsa.org*

*American Association of School Administrators: http://www.aasa.org*

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| Policy  adopted: October 25, 2006  revised: January 10, 2024 | **COLLEGE AND CAREER ADVANTAGE**  San Juan Capistrano, California |